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Mailing this to someone inside? Print one side only, black ink, plain white paper. No staples or clips. Put their full name and number on the envelope. Some facilities limit pages per envelope: check their mail rules first.

FEDERAL PRISON GUIDE

VISIT PACKET: FCI TUCSON

Federal Correctional Institution · Tucson, AZ · Phone 520-574-7100

VISITING

VISITING HOURS AND DAYS

WHO	DAYS	HOURS
FCI, sentenced inmates	Saturday, Sunday and federal holidays	8:15 a.m. to 3:00 p.m.
FCI jail units (Yucca and Cholla): holdover and pretrial inmates	Monday and Tuesday. One visit a day, no time limit.	5:00 p.m. to 8:30 p.m.
Special Housing Unit (SHU)	Same days and hours as the general population. Limited to two hours, one day a week.	Same hours

On weekends and holidays visitors are not processed before 8:15 a.m. or after 2:00 p.m. Movement in and out of the visiting room stops at 9:30 a.m. on weekends and holidays and starts again when the 10:00 a.m. stand-up count clears. Visiting is first come, first served.

The 2020 rules give no visiting for sentenced FCI inmates Monday through Friday. Weekday visits are for the jail units (Monday and Tuesday evenings). [1]

The BOP's own papers disagree. Tucson's papers are old and disagree on the size of the visiting list. The visiting rules (**September 8, 2020**, written for the whole complex) allow **30 visitors, no more than 10 of them friends**. The handbook (**January 2017**) says up to **12 visitors** on the approved list. They agree on Saturday, Sunday and holiday hours (8:15 a.m. to 3:00 p.m.) and on a limit of three adult visitors. The handbook also says visitors may not be in the parking lots before 8:00 a.m. **Call the prison at 520-574-7100 before you drive.**

THE RULES AT THE DOOR: ID, POINTS, WHAT YOU CAN BRING

HOW MANY PEOPLE	FCI: no more than **3 approved visitors** at a time, not counting infants. Infants two years old and under are not counted. Each child over two counts as one of the 3. More than that needs the Unit Manager's approval ahead of time. The FCI visiting room holds 125 people. [1]

WHO CAN BE ON THE LIST	A total of **30 visitors**, and no more than **10** of them friends or associates. Immediate family named in the pre-sentence report can be added before the background check is done. Friends must have known them before prison unless the Warden approves an exception. A visitor with a prior criminal conviction is reviewed by the Unit Manager and decided by the Warden. [1]
CHANGING THE LIST	They can ask for list changes **once every three months**. Only the Unit Manager can allow more. [1]
ID	Everyone must carry photo ID (a valid driver's license, current passport, alien ID card with photo). A visitor under 16 must come with a parent or guardian. Visitors 16 or 17 must fill out their own form and have a parent's or guardian's written permission. [1]
SCREENING	Belongings and vehicles can be searched. Random pat searches and ion scans. A visitor with metal plates or a prosthetic device that sets off the metal detector needs written documentation from a doctor. [1]
WHAT YOU CAN CARRY	A clear change purse (8 inches or less in height and width), photo ID, essential medicine in the amount needed (controlled by the visiting room officer), and money for vending machines: **no more than $25.00, in bills of $5.00 or less**. No food, drinks or gum from outside. No cell phones, key fobs, cameras, purses, wallets, watches or tote bags. No games, toys, balloons, books, newspapers, pens, photos, cosmetics, tobacco, matches or lighters. Metal lockers are provided. [1]
FOR A BABY	A clear diaper bag (no bigger than 17 by 13 by 7 inches) with: 4 diapers, a clear zip bag of wipes, one change of baby clothes, two clear plastic baby bottles (3/4 full, liquids only), two small unopened jars of baby food, one receiving blanket, one clear drinking cup and one plastic spoon. [1]
WHAT NOT TO WEAR	Business-appropriate clothing. No camouflage, plain t-shirts, hospital scrubs, shorts or Capri pants, bib overalls, or officer-style uniforms. **No khaki, orange or green.** No low-cut or V-neck tops, sleeveless or see-through clothing, tube, tank, halter or crop tops, backless clothing, swimsuits, sweat suits, break-away pants or open-toe shoes. No sagging pants or gang attire. Dresses must reach the natural break of the leg at the back of the knee, with no slit. No sundresses, overcoats or excessive jewelry. No hats, bandanas or scarves except religious head covering. No watches or electronic sports bands. Children under 12 may wear shorts. [1]
TOUCHING	An embrace and a kiss when you arrive and again when you leave. No open-mouth kissing. No touching during the visit, including holding hands or touching feet. Nobody may sit on each other's laps. For a photo they may hug or hold hands, but kissing is not allowed. [1]
WHEN IT GETS CROWDED	Once the visiting room is full (125 at the FCI), visits end based on how far the visitor drove and how long they have been in the room. The jail units (Yucca and Cholla) are not cut off this way. [1]

HOW TO GET ON THE VISITING LIST

1. Their unit counselor gives them a **Visitor Information Questionnaire (BPS-629.052)** and a visitor handout. They mail the questionnaire to you.

2. You fill it out, sign the release authorization and send it back to the unit counselor with **a copy of your valid photo ID**. If you are under 18, a parent or legal guardian must sign.
3. The counselor runs a National Crime Information Center (NCIC) check. If it finds a questionable conviction, the Unit Manager reviews it and, for a former federal inmate, the Warden.
4. The counselor tells **them** who was approved, and **they** must tell you and give you the visiting guidelines. Do not drive until you know you are on the list.
5. For holdover inmates, the rules give **15 working days** to approve a visiting list.

Fill out the visiting form for Tucson

[1]

DRIVING DIRECTIONS (FROM THE BOP)

BY CAR	Take Interstate 10 to exit 269 (Wilmot Road) and go south. The FCI is about 1 1/2 miles south of I-10 and Wilmot Road, on the east side of the road. The FCI's address is 8901 S. Wilmot Road, Tucson, Arizona 85756, and its phone number is 520-574-7100. The USP and camp are about one mile further south, on the west side of the road, at 9300 S. Wilmot Road. (From the 2020 visiting rules.)
AIRPORT AND TAXI	Tucson International Airport is about 7 miles west of the complex. Allstate Cab Company 520-798-1111. Yellow Cab 520-624-6611. Airport Shuttle 520-889-1000. (From the 2020 visiting rules.)

Street address for your GPS: 8901 S. Wilmot Road, Tucson, Az 85756. [2]

WHAT TO WEAR TO A VISIT

The BOP beats to its own drum. The front desk has the final say. Keep a spare outfit in the car.

FCI TUCSON

Rules dated **9/8/2020** (6 years old)

Official rules (PDF) (bop.gov/locations/institutions/tcn/tcn_visit.pdf) No Spanish version posted

6 years old. Ask your loved one to check the copy posted in the unit before you drive.

Skirts and dresses	Dresses must reach back of knee incl. slits (0 inches above knee).
Shorts	No shorts except children under 12.
Colors to avoid	No khaki-colored clothing. No green-colored clothing. No orange-colored clothing.
Leggings, spandex	No skin-tight clothing.
Bras and metal	No underwire bras, garter belts, or large metal buttons.
Camouflage, military	No camouflage clothing. No officer uniforms with patches resembling BOP insignia.
Shoes	No open-toe shoes; shoes need heel or strap. No slipper-type shoes, shower shoes, or flip-flops.
Children	Children under 12 may wear shorts.

ALL 31 RULES, IN THE BOP'S OWN WORDS

LENGTH AND FIT

- Dresses must reach back of knee incl. slits (0 inches above knee).
  BOP wording: "If the visitor chooses to wear a dress, the length of the"
- No shorts except children under 12.
  BOP wording: "Shorts will not be permitted unless on a"
- No sleeveless clothing, tank tops, or cap sleeves.
  BOP wording: "Low cut (e.g., V-neck) shirts or dresses, sleeveless,"
- No low-cut or V-neck shirts or dresses.
  BOP wording: "Low cut (e.g., V-neck) shirts or dresses, sleeveless,"
- No crop tops.
  BOP wording: "see-through clothing, tube tops, tank tops, halter tops, crop"
- No tube tops, halter tops, or backless clothing.
  BOP wording: "see-through clothing, tube tops, tank tops, halter tops, crop"
- No see-through clothing.
  BOP wording: "see-through clothing, tube tops, tank tops, halter tops, crop"
- No skin-tight clothing.
  BOP wording: "suggestive or revealing nature (e.g., skin-tight clothing etc.)"
- No swim suits.
  BOP wording: "tops, cap sleeves, backless clothing, swim suits, sweat suits,"

- No sweat suits.
  BOP wording: "tops, cap sleeves, backless clothing, swim suits, sweat suits,"

COLORS AND UNIFORMS

- No khaki-colored clothing.
  BOP wording: "plain T-shirts, khaki, orange or green colored clothing,"
- No green-colored clothing.
  BOP wording: "plain T-shirts, khaki, orange or green colored clothing,"
- No orange-colored clothing.
  BOP wording: "plain T-shirts, khaki, orange or green colored clothing,"
- No camouflage clothing.
  BOP wording: "visitors are prohibited against wearing camouflage clothing,"
- No officer uniforms with patches resembling BOP insignia.
  BOP wording: "officer uniforms (patches in similarity to Bureau of Prisons"

BRAS, UNDERWEAR AND METAL

- Undergarments are required for admission.
  BOP wording: "HOWEVER UNDERGARMENTS ARE REQUIRED FOR ADMISSION."
- No underwire bras, garter belts, or large metal buttons.
  BOP wording: "Undergarments containing metal (i.e. underwire bra) are not"
- No excessive jewelry; no watches or electronic sports bands.
  BOP wording: "Wrist watches/timepieces/electronic sports bands of any sort are not authorized."

SHOES

- No open-toe shoes; shoes need heel or strap.
  BOP wording: "Shoes must have a heel or be able to strap to the foot."
- No slipper-type shoes, shower shoes, or flip-flops.
  BOP wording: "open toe shoes, shower shoes or flip-flops are not permitted."

HATS, HOODS AND COATS

- No hats, bandanas or scarves.
  BOP wording: "With the exception of religious headgear, hats,"
- Religious headgear allowed.
  BOP wording: "Only religious head wear may be worn."
- No overcoats.
  BOP wording: "Sundresses, overcoats and excessive jewelry are"

CHILDREN

- Children under 12 may wear shorts.
  BOP wording: "child under the age of twelve (12)."

EVERYTHING ELSE

- No gang-related attire, including sagging pants.
  BOP wording: "No gang related attire or fashions will be"

- No plain T-shirts.
  BOP wording: "plain T-shirts, khaki, orange or green colored clothing,"
- No hospital scrubs, bib overalls, Capri pants, or break-away pants.
  BOP wording: "hospital scrubs, shorts or Capri style pants, bib overalls,"
- No sundresses.
  BOP wording: "Sundresses, overcoats and excessive jewelry are"
- Attire must be business appropriate, conservative and professional.
  BOP wording: "The attire worn must be business appropriate (i.e."

IF THEY SAY NO

- Provocative or scantily clad attire is reason to deny visiting.
  BOP wording: "Excessively provocative or scantily clad attire is reason to deny and/or preclude visiting."
- Operations Lieutenant makes final determination.
  BOP wording: "The front lobby officer will contact the Operations"

MAIL AND THE MAILING ADDRESS

Use their committed name exactly as the BOP Inmate Locator shows it. The name and number below are examples (JOHN ANTHONY SMITH-JONES, 12345-678).

JOHN ANTHONY SMITH-JONES
Reg. No. 12345-678
FCI Tucson
P.O. Box 23811
Tucson, Az 85734

Put their name, register number and housing unit on the envelope, then P.O. Box 23811, Tucson, AZ 85734 (from the BOP facility feed). Check the address with the prison before you mail anything. [2]

Use the P.O. Box only. Never mail to the street address (8901 S. Wilmot Road, Tucson, Az 85756).

MONEY	Never put money in a letter or leave it at the prison. Funds go to the BOP lockbox (see the Money tab). [2]

Books and magazines: at a medium security prison, books and magazines must come straight from a publisher, book club or bookstore (Amazon, for example), never from home.

Sources

1. TCX 5267.09, Visiting Regulations, Federal Correctional Complex Tucson (September 8, 2020) bop.gov/locations/institutions/tcn/tcn_visit.pdf
2. FCI Tucson Admission and Orientation Handbook (updated January 2017) bop.gov/locations/institutions/tcn/tcn_ao-handbook.pdf