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Mailing this to someone inside? Print one side only, black ink, plain white paper. No staples or clips. Put their full name and number on the envelope. Some facilities limit pages per envelope: check their mail rules first.

FEDERAL PRISON GUIDE

VISIT PACKET: FCI LEWISBURG

Federal Correctional Institution · Lewisburg, PA · Phone 570-523-1251

VISIT CARD · CUT OUT AND KEEP IN THE CAR

WHEN
Saturday, Sunday and federal holidays
The visiting room is closed Monday through Friday, except federal holidays.[1]

HOURS
8:00 a.m. to 3:00 p.m.
Visitors arriving after 2:30 p.m.[1]

VISITS
main prison: no more than 5 visits a month
At the main prison: no more than 5 visits a month.[1]

WHO CAN COME
no more than 5 people at one time
Groups are kept to a reasonable size, no more than 5 people at one time.[1]

BRING
Photo ID
A photo ID such as a driver's license.[1]

CALL FIRST
570-523-1251
Call before you drive, every time.

THE BOP'S OWN PAPERS DISAGREE. The **camp** papers disagree. The visiting rules (**May 20, 2025**) give camp and RDAP inmates **8 points a month**, with **1 point** per weekend or holiday visit, and let them have up to **5 friends or other non-relatives** on the list. The camp handbook (**revised April 2020**) says **2 points** per weekend or holiday visit, **6 points a month** (3 visits), and up to **10** friends and non-relatives. Go by the newer rules, and call 570-523-1251 before you drive. Also, the papers still call the main prison "USP Lewisburg" while the BOP's own page calls it FCI Lewisburg.[1]

BEFORE YOU GO: GET ON THE LIST

1. Your loved one gives their counselor the names. The counselor mails each of you the **Visitor Information** form. The visiting rules name it **BP-A0629** (and also print the number BP-5629.052).
2. You fill it out and return it. A parent or guardian signs for anyone under 18. Nothing happens until it is back.
3. The unit team runs the background check and checks that you are on the list. They tell your loved one yes or no. **They** tell you. Do not drive until you are approved.
4. The list holds immediate family plus up to **4 friends or other non-relatives** at the main prison (**5** at the camp).
5. Coming from another prison: the old approved list can be carried over; the rules say the unit team works from the list from their last prison.[1]

AT THE DOOR

WHO CAN BE ON THE LIST	Immediate family go on the list right away. Friends and other non-relatives: **up to 4 at the main prison** and **up to 5 at the camp**. At the main prison the names can be rotated every 90 days through the Unit Team. They must have known you before prison unless an exception is made.[1]
CRIMINAL RECORD	A conviction alone is not a barrier. Staff weigh the nature and how recent it was. The Captain and the Associate Warden (Programs) can approve a visitor with a record, one case at a time. Former inmates of Lewisburg need the Warden's approval.[1]
AGE	Anyone **16 or older** must complete the visitor form and be on the list first. A parent or guardian must sign for a minor. Children under 16 may visit only with a legal guardian or an immediate family member over 18.[1]
WHAT NOT TO WEAR	Shorts and skirts must cover the knee while standing. No tank tops, sleeveless clothing or see-through tops. Shirts must cover the midriff. Only children 12 and under may wear shorts above the knee, tank tops or sleeveless clothing. No ball caps, hats, bandanas, sweatbands, do-rags, smart watches or other head gear, except religious head gear. Revealing clothing means you are not let in.[1]
MONEY FOR VENDING MACHINES	No more than **$20.00**, in loose (unrolled) **quarters**, in a clear plastic bag no bigger than 10 by 10 inches. All vending food is eaten at the table and must be finished before you leave. You cannot put money on their account.[1]
BABIES	Only 2 diapers and 1 unopened pack of baby wipes. They stay with the officer at the observation desk until needed. A nursing mother may use the privacy curtain in the children's area.[1]
LOCKERS	Secure lockers are available for things you may not bring in. If something will not fit in a locker, you must put it in your car. Staff will not hold items for you.[1]
TOUCHING	A handshake, a very short embrace and a closed-mouth kiss, at the start and the end of the visit only. Do not let children run, climb on furniture or play rough, or the visit can be ended.[1]
WHAT THEY WEAR	USP inmates wear institution jumpsuits and may take in only a handkerchief, wedding band, prescription glasses and approved religious head coverings. Camp inmates wear institution khakis.[1]
WHEN IT GETS CROWDED	Staff first ask for volunteers to leave. Special visits end first. Then visits end by arrival time and distance traveled. At the camp, by miles traveled and then longest time in the room.[1]

ALL VISITING DAYS AND HOURS

WHERE	DAYS	HOURS
Main prison (FCI)	Saturday, Sunday and federal holidays	8:00 a.m. to 3:00 p.m.
Camp and RDAP	Saturday, Sunday and federal holidays	8:00 a.m. to 3:00 p.m.
Special Housing Unit (SHU)	Weekends only, with a memo of approval. Non-contact. Immediate family only. They must ask in writing at least two weeks ahead. About 2 hours.	Not stated

Visitors arriving after 2:30 p.m. are not admitted. Staff do not process visitors from 9:45 a.m. until the 10:00 a.m. count clears. At the camp, visitors who arrive after 9:30 a.m. are not admitted until the 10:00 a.m. count is cleared by the Control Center.[1]

The visiting room is closed Monday through Friday, except federal holidays.

GETTING THERE

The address	The prison is just north of the city of Lewisburg. The street address is 2400 Robert F. Miller Drive, Lewisburg, Pennsylvania 17837. Phone 570-523-1251.
From U.S. Route 15	The entrance road (William Penn Road) leads west from U.S. Route 15. Report to the Front Tower Officer through the speaker box at the stop sign in front of the front entrance. Lock your car. No one may wait in a parked car on the grounds.
Bus, air, taxi	There is no bus service between Lewisburg and the prison. The nearest commercial airport is in Williamsport, Pennsylvania, where AVIS has a car rental desk in the main terminal. Hotels (from the visitor handout): Holiday Inn Express 570-568-1100 and Comfort Inn 570-568-8000. Greyhound and Trailways run to the area; a local taxi is available; several community groups run charter buses from large cities.

WHAT TO WEAR TO A VISIT

The BOP beats to its own drum. The front desk has the final say. Keep a spare outfit in the car.

FCI LEWISBURG

Rules dated **May 20, 2025** (1 year old)

Official rules (PDF) (bop.gov/locations/institutions/lew/lew_visit.pdf) En español (PDF) (bop.gov/locations/institutions/lew/lew_visit_sp.pdf)

Skirts and dresses	Skirts must cover the knee while standing: 0 inches above.
Shorts	Shorts must cover the knee while standing.
Colors to avoid	Not in the written rules.
Leggings, spandex	Not in the written rules. Many prisons still turn leggings away.
Bras and metal	Not in the written rules. Some prisons ban underwire bras anyway, and the penalty can be more than being sent home. Wear a sports bra or a bra with no wire.
Camouflage, military	Not in the written rules. Many prisons ban both; leave them home.
Shoes	Not in the written rules.
Children	Children 12 and under may wear short shorts, tank tops, sleeveless.

ALL 11 RULES, IN THE BOP'S OWN WORDS

LENGTH AND FIT

- Skirts must cover the knee while standing: 0 inches above.
  BOP wording: "Shorts and skirts that cover the knee while standing up, will be permitted."
- Shorts must cover the knee while standing.
  BOP wording: "Shorts and skirts that cover the knee while standing up, will be permitted."
- No tank tops or sleeveless clothing.
  BOP wording: "Additionally, tank tops, sleeveless clothing, or see-"
- Shirts or blouses must cover the midriff while standing.
  BOP wording: "Shirts or blouses must cover the midriff while standing."
- No see-through tops.
  BOP wording: "tank tops, sleeveless clothing, or see- through tops are not permitted."

BRAS, UNDERWEAR AND METAL

- No smart watches.
  BOP wording: "sweat bands, do rags, smart watches or any other type"

HATS, HOODS AND COATS

- No ball caps, hats, bandanas, sweat bands, or do rags.
  BOP wording: "No ball caps, hats, bandanas, sweat bands, do rags,"

- Religious head gear is allowed.
  BOP wording: "with the exception of religious head gear."

CHILDREN

- Children 12 and under may wear short shorts, tank tops, sleeveless.
  BOP wording: "Children , 12 and under, are the only individuals who will be"

EVERYTHING ELSE

- No revealing clothing; dress must suit an institutional setting.
  BOP wording: "Individuals who are dressed in revealing clothing will not be allowed to enter the institution for visiting."

IF THEY SAY NO

- Supervisory staff decide if dress is inappropriate; visit denied.
  BOP wording: "Visitors will be denied a visit when Supervisory Staff (i.e. , Lieutenant, Duty Officer, etc.) determine a visitor's dress is inappropriate"

MAIL AND THE MAILING ADDRESS

Your full name
Your street address
City, State ZIP

STAMP

Their committed name, exactly as the BOP Inmate Locator shows it

Reg. No. _____-___
FCI Lewisburg
P.O. Box 1000
Lewisburg, PA 17837

The envelope, filled in. Their name and number must match the BOP Inmate Locator exactly.[2]

The BOP asks you to put their **register number and housing unit** on the envelope. The handbook says to use a P.O. Box; confirm the exact lines with your loved one, because the handbook is old.[2]

> **USE THE P.O. BOX ONLY.** Never mail to the street address.

THE MAIL RULES

WHITE ONLY	Envelopes and paper must be **white**. Mail on other colors, or with glitter, stickers, lipstick, stains, an oily substance, or written in crayon or marker, is rejected.[2]
PHOTOCOPIED	All regular mail is **photocopied**, envelope included. They get only the copy. Photos are copied in color. Greeting cards and card stock are photocopied too.[2]
BOOKS AND MAGAZINES	At a medium-security prison, hardcover and softcover books and magazines must come only from the publisher, a book club or a bookstore. Newspapers only from the publisher, a book club or a bookstore.[2]
PACKAGES	Every package needs approval first.[2]
WRITING TO OTHER INMATES	Letters to or from inmates in other prisons are returned unless the person is a family member. Co-defendants may write about shared legal matters if the Warden of both prisons approves in writing.[2]
LEGAL MAIL	Opened only in front of them, but the envelope is also photocopied. Special mail must be sealed.[2]
MONEY	Never put money in a letter. It goes to the BOP lockbox in Des Moines, Iowa (see the Money tab).[2]

Sources

1. LEW 5267.09H, Visiting Regulations (May 20, 2025) bop.gov/locations/institutions/lew/lew_visit.pdf
2. USP Lewisburg General Population Admission and Orientation Handbook (May 2020) bop.gov/locations/institutions/lew/lew_ao-handbook.pdf