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Mailing this to someone inside? Print one side only, black ink, plain white paper. No staples or clips. Put their full name and number on the envelope. Some facilities limit pages per envelope: check their mail rules first.

FEDERAL PRISON GUIDE

VISIT PACKET: FCI HAZELTON

Federal Correctional Institution · Bruceton Mills, WV · Phone 304-379-1500

VISITING

VISITING HOURS AND DAYS

WHO	DAYS	HOURS
FCI (men)	Saturday and Sunday	8:00 a.m. to 3:00 p.m.
Secure Female Facility (women)	Friday. The rules also say video visits are available there 7 days a week.	8:00 a.m. to 3:00 p.m.
Special Housing Unit (SHU)	On the same days as the general population in each facility. At the FCI: non-contact, only 2 visitors, 1 hour, finished half an hour before general population visits end.	Within 8:00 a.m. to 3:00 p.m.
Holdover (passing through)	Needs approval at least 48 hours ahead. At the FCI, in the non-contact room.	During visiting hours

No visitors are processed after 2:00 p.m. Visits end at 3:00 p.m. Processing normally starts no earlier than 8:00 a.m., and visitors are told not to arrive earlier. **No one may wait on the grounds**, in the lobby or in the parking lot, so line up a ride that can come back if a visit is ended.

The visiting rules give no holiday visiting days. The rules say any change or cancellation is posted on the BOP website. [1]

The BOP's own papers disagree. Hazelton's handbook is old (updated **September 6, 2022**). It lists the **FCI and the women's facility** together as visiting on Saturday and Sunday, 8:00 a.m. to 3:00 p.m. The newer visiting rules (**June 30, 2026**) put the women's facility on **Friday**. Go by the newer rules and **call 304-379-1500 before you drive**. The handbook also says RDAP is offered at the women's facility, but the BOP's June 2026 RDAP list does not name Hazelton.

THE RULES AT THE DOOR: ID, POINTS, WHAT YOU CAN BRING

HOW MANY VISITS

Each inmate gets **7 points a month**. A weekend or holiday visit costs **2 points**; a weekday visit costs **1 point**. There is no minimum time: walking into the visiting room costs the points. If visitors come at different times on the same day, each counts as a separate visit. The Warden can waive points. [1]

HOW MANY PEOPLE	No more than **6 visitors** at a time, children included, and no more than **4 adults**. A child 16 or older counts as an adult and must be on the approved list. Children under 16 must come with their approved parent or legal guardian. [1]
ID	Everyone needs a valid driver's license or a government-issued photo ID card. If you do not have one, the visit is denied and you must leave the grounds. [1]
SCREENING	Everyone must pass the **walk-through metal detector** without setting it off. Avoid clothes with metal, such as western shirts with metal buttons or bras with metal supports. There is also a **drug screen (ION scan)**, and a positive test can mean no entry. Metal implant or medical metal? Contact the unit team before you come and bring papers from a doctor. [1]
MONEY FOR VENDING MACHINES	Up to **$20.00 in change (quarters only)**. Money for their account cannot be handed over at the visit. Send it by mail. [1]
WHAT YOU CAN CARRY	One wallet or clear change purse no larger than 5" x 8" x 4". Sanitary products. Heart and epilepsy medicine only. **No keys or electronic devices** (cell phones, pagers, car remotes). Lockers are available. No car seats or strollers. [1]
FOR A BABY	Four diapers, one inch of wipes in a clear bag (same size limit as the change purse), two unopened jars or packs of baby food, three clear half-full bottles and one blanket. [1]
WHAT NOT TO WEAR	No hats, watches, see-through clothes, bib overalls, open-toed shoes or sandals, spike heels, halter tops, sleeveless tops or dresses, shorts, mini-skirts, culottes, capri pants or spandex. Nothing skin-tight or suggestive. Dresses no shorter than the top of the knee. No low-cut or V-neck tops, tank tops, or anything showing the stomach, and no skirts with slits above the knee. No rude, sexual or gang-related logos. No sweat suits or jogging outfits. Women must wear a bra. No khaki-colored clothes. Children under 12 may be allowed shorts. No bare feet (babies excepted). No chewing gum. [1]
NOT ALLOWED IN	Packages, handbags, photos, gifts, papers and written messages. Visitors may not bring anything to give to an inmate. No tobacco of any kind. No cameras or recording equipment. [1]
TOUCHING	A handshake, a kiss and an embrace are allowed when you meet and just before you leave. Excessive contact can end the visit. [1]
WHEN IT GETS CROWDED	Staff end the visits of local and frequent visitors first. [1]

HOW TO GET ON THE VISITING LIST

1. Your loved one gives their unit team a **List of Requested Visitors** for immediate family when they arrive. Immediate family may visit for **30 days** while the background check is done.
2. Anyone who is not immediate family gets the **Visitor Information Form, BP-A0629**, mailed to them by your loved one. Fill it out and sign it. Staff run a background check. If a check on file is more than **1 year** old, a new form is needed.
3. Friends must have known them before prison. The Warden can approve an exception. Anyone with a criminal record needs the Warden's approval.
4. For a visitor under 18, a parent or legal guardian must sign the form.
5. They tell you if you are approved. Do not drive until you are approved.

6. They can change the list by Inmate Request to Staff Member form **once every 90 days**.

Fill out the visiting form for Hazelton

[1]

DRIVING DIRECTIONS (FROM THE BOP)

ADDRESS	FCC Hazelton, 1640 Sky View Drive, Bruceton Mills, West Virginia 26525. Telephone 304-379-1500 (BOP feed; the visiting rules print 304-379-5000, the penitentiary number). It is off Interstate 68, east of Morgantown and west of Cumberland, Maryland, at exit 29 (Hazelton Road).
FROM THE WEST ON I-68	Take I-68 East to exit 29 (Hazelton Road). Turn left at the end of the exit ramp. After about a half mile, turn right on Casteel Road. The institution is about a half mile on the left. Follow the signs.
FROM THE EAST ON I-68	Take I-68 West to exit 29. Turn right at the end of the ramp. After about 100 yards, turn right on Casteel Road. The institution is about a half mile on the left. Follow the signs.
FROM PITTSBURGH	Take I-279 south to exit 1A, onto I-79 south. Take I-79 south to I-68 East (exit 148, toward Cumberland, Maryland). Take I-68 East to exit 29. Turn left at the end of the ramp, then right on Casteel Road after about a half mile.
PARKING AT THE FCI AND SFF	The 2022 handbook says: follow the institution road. For the FCI, turn left into the FCI parking lot. For the SFF, turn right and then right again into the SFF lot.
GETTING THERE	There is no public transportation and no pay phone. The visiting rules list Yellow Cab in Morgantown at 304-292-7441. Plan a ride that can come back.

Street address for your GPS: 1640 Sky View Drive, Bruceton Mills, Wv 26525. [2]

WHAT TO WEAR TO A VISIT

The BOP beats to its own drum. The front desk has the final say. Keep a spare outfit in the car.

FCI HAZELTON

Rules dated **June 30, 2026** (this year)

Official rules (PDF) (bop.gov/locations/institutions/haf/haf_visit.pdf) En español (PDF) (bop.gov/locations/institutions/haf/haf_visit_sp.pdf)

Skirts and dresses	Dresses not shorter than top of knee (0 inches above); no slits above knee.
Shorts	No shorts (children under 12 may at staff discretion).
Colors to avoid	No khaki-colored clothing resembling inmate clothing. No clothing resembling inmate style or color, at staff discretion.
Leggings, spandex	No spandex. No skin-tight clothing.
Bras and metal	Avoid metal buttons or undergarments with metal supports. Female visitors must wear a bra.
Camouflage, military	No camouflage clothing.
Shoes	No open-toed shoes. No sandals.
Children	Children under 12 may wear shorts at staff discretion; babies barefoot.

ALL 28 RULES, IN THE BOP'S OWN WORDS

LENGTH AND FIT

- Dresses not shorter than top of knee (0 inches above); no slits above knee.
  BOP wording: "Dresses will not be shorter than the top of the knee."
- No shorts (children under 12 may at staff discretion).
  BOP wording: "sandals, spiked heel shoes, halter tops, sleeveless tops or dresses, shorts,"
- No sleeveless tops or dresses, or tank tops.
  BOP wording: "sandals, spiked heel shoes, halter tops, sleeveless tops or dresses, shorts,"
- No low-cut or V-neck tops.
  BOP wording: "low-cut, V-neck, tank tops, any garment which reveals the mid-section, or"
- No garment that reveals the mid-section.
  BOP wording: "low-cut, V-neck, tank tops, any garment which reveals the mid-section, or"
- No halter tops.
  BOP wording: "sandals, spiked heel shoes, halter tops, sleeveless tops or dresses, shorts,"
- No transparent or sheer clothing.
  BOP wording: "The following items WILL NOT be allowed: Hats, watches, transparent or sheer"
- No skin-tight clothing.
  BOP wording: "Clothing items will not be skin tight or sexually suggestive in nature."
- No spandex.
  BOP wording: "miniskirts, culottes, Capri pants, or spandex."

- No jogging or sweat suits; no sweatshirts/sweatpants resembling inmate clothing.
  BOP wording: "inmates wear similar clothing in the institution, jogging and/or sweat suits"

COLORS AND UNIFORMS

- No khaki-colored clothing resembling inmate clothing.
  BOP wording: "color of inmate clothing (i.e., khaki-colored clothing) will not be allowed"
- No clothing resembling inmate style or color, at staff discretion.
  BOP wording: "Operations Lieutenant or Institution Duty Officer, resembles the style or"
- No camouflage clothing.
  BOP wording: "Camouflage clothing is not allowed to be"

BRAS, UNDERWEAR AND METAL

- Female visitors must wear a bra.
  BOP wording: "All female visitors are required to wear a bra."
- All visitors must wear underclothing.
  BOP wording: "All visitors will wear underclothing garments."
- Avoid metal buttons or undergarments with metal supports.
  BOP wording: "shirt with metal buttons or undergarments with metal supports."
- No watches.
  BOP wording: "The following items WILL NOT be allowed: Hats, watches, transparent or sheer"

SHOES

- No open-toed shoes.
  BOP wording: "clothing, bib overalls (due to clearing security devices), open-toed shoes or"
- No sandals.
  BOP wording: "sandals, spiked heel shoes, halter tops, sleeveless tops or dresses, shorts,"

HATS, HOODS AND COATS

- No hats.
  BOP wording: "The following items WILL NOT be allowed: Hats, watches, transparent or sheer"
- Approved religious headgear (e.g., yarmulke) allowed after inspection.
  BOP wording: "Approved religious headgear (such as a Yarmulke) may be worn in"

CHILDREN

- Children under 12 may wear shorts at staff discretion; babies barefoot.
  BOP wording: "Institution Duty Officer, children under the age of twelve (12) will be"

EVERYTHING ELSE

- No derogatory, sexually suggestive, or gang-related logos.
  BOP wording: "derogatory, sexually suggestive, or gang-related logos is allowed."
- No bib overalls (metal detector issues).
  BOP wording: "clothing, bib overalls (due to clearing security devices), open-toed shoes or"
- No spiked heel shoes.
  BOP wording: "sandals, spiked heel shoes, halter tops, sleeveless tops or dresses, shorts,"

- No miniskirts, culottes, or Capri pants.
  BOP wording: "miniskirts, culottes, Capri pants, or spandex."
- No bare feet (except babies).
  BOP wording: "No bare feet will be permitted (excluding babies)."

IF THEY SAY NO

- Operations Lieutenant or IDO decides what resembles inmate clothing.
  BOP wording: "Any other clothing that, at the discretion of the"

MAIL AND THE MAILING ADDRESS

Use their committed name exactly as the BOP Inmate Locator shows it. The name and number below are examples (JOHN ANTHONY SMITH-JONES, 12345-678).

JOHN ANTHONY SMITH-JONES
Reg. No. 12345-678
FCI Hazelton
P.O. Box 5000
Bruceton Mills, Wv 26525

Put their name and register number. The 2022 handbook gives the addresses: **FCI: P.O. Box 5000, Bruceton Mills, WV 26525**. **Secure Female Facility: P.O. Box 3000, Bruceton Mills, WV 26525**. Add their housing unit. [2]

Use the P.O. Box only. Never mail to the street address (1640 Sky View Drive, Bruceton Mills, Wv 26525).

PHOTOCOPIED	They get a photocopy of regular incoming mail. The originals are destroyed. Legal and special mail are opened in front of them. [2]
MAIL DAYS	Mail is handed out Monday through Friday, usually not on weekends or holidays. [2]
PACKAGES	Every package needs approval first. [2]
BOOKS AND MAGAZINES	Hard cover books and newspapers only from the publisher, a book club or a bookstore. At a medium-security prison, soft cover books also only from those sources. [2]
THEIR LETTERS TO YOU	At a medium-security prison their outgoing letters stay unsealed, and staff may read them (special mail excepted). The envelope needs their committed name, register number and the full return address. [2]
SPECIAL MAIL	Must say "Special Mail - Open only in the presence of the inmate" or similar, and the sender must be clear on the front. [2]
MONEY	Send money only through the BOP lockbox in Des Moines or Western Union. Never put money in a letter. [2]

Books and magazines: at a medium security prison, books and magazines must come straight from a publisher, book club or bookstore (Amazon, for example), never from home.

Sources

1. HAX 5267.09I1, Visiting Regulations for FCC Hazelton (June 30, 2026) bop.gov/locations/institutions/haf/haf_visit.pdf
2. FCC Hazelton Admission and Orientation Handbook (updated September 6, 2022) bop.gov/locations/institutions/haf/haf_ao-handbook.pdf