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Mailing this to someone inside? Print one side only, black ink, plain white paper. No staples or clips. Put their full name and number on the envelope. Some facilities limit pages per envelope: check their mail rules first.

FEDERAL PRISON GUIDE

VISIT PACKET: FCI ATLANTA

Federal Correctional Institution · Atlanta, GA · Phone 404-635-5100

VISIT CARD · CUT OUT AND KEEP IN THE CAR

WHEN
Friday, Saturday, Sunday and federal ho...
The 2011 rules give no regular visiting Monday through Thursday.[1]

HOURS
8:00 a.m. to 3:00 p.m.
Processing of visitors stops at 2:00 p.m.[1]

VISITS
How many visits
Five visits per calendar month, no matter how long each one lasts.[1]

WHO CAN COME
4 adults and 3 children
No more than 4 adults and 3 children at one time without written approval from their unit team.[1]

BRING
two forms of ID
The 2011 rules ask for two forms of ID, and at least one must be a photo ID, such as a current driver's licen...[1]

CALL FIRST
404-635-5100
Call before you drive, every time.

THE BOP'S OWN PAPERS DISAGREE. Atlanta's visiting rules are dated **April 18, 2011**, from when this was a penitentiary with a camp and a detention center, and its handbook is from **January 2012**. A lot has changed since: it is now a low-security FCI. These papers may not match today's rules. **Call 404-635-5100 before you drive**, and ask about days, hours, the weekend schedule and what is allowed.[1]

BEFORE YOU GO: GET ON THE LIST

1. When they arrive, they get a Visiting List Request form. Their unit counselor prepares the official visiting list.
2. For people who are not immediate family, the counselor asks for information. If a background check is needed, they send you a release authorization form to sign and return.
3. The counselor tells them of each approval or denial. **They** tell you, and give you the visiting guidelines and directions. Do not drive until you are approved.
4. The list can be changed every **90 days**.
5. They must have known you before prison. Except for immediate family, a visitor is not ordinarily on more than one inmate's list.
6. The 2011 rules give no form number for the visitor form. (The BOP national visitor form is BP-A0629; not confirmed in Atlanta's papers.)[1]

AT THE DOOR

WEEKEND SCHEDULE	On Saturday and Sunday, general population inmates use an **even/odd schedule**. The fifth digit of their register number decides it: for example, a number like 12344-000 visits on even-numbered weekends and 12345-000 on odd-numbered weekends. Friday and federal holidays are not on the schedule.[1]
HAND STAMP	Each visitor has one hand stamped with a black-light stamp, which is checked with a black light lamp.[1]
SCREENING	Everyone goes through a metal detector, and your things are looked through. Anyone who fails the metal detector is not let in. Lockers are provided for things not allowed in.[1]
WHAT TO WEAR	No skirts or dresses more than 3 inches above the knee, shorts (children under 12 may wear shorts), see-through clothing, halter tops, tube tops, tank tops, tops that show the midriff, low-cut tops, backless or strapless clothing, tops with a hood, skin-tight clothing, khaki pants or shirts, or gray sweatpants or sweatshirts. Bras must be worn. No coats or jackets in the visiting room. No shower shoes, house shoes or beach-type shoes.[1]
WHAT YOU CAN CARRY	One clear plastic container or bag no bigger than 8 by 6 inches. For a baby at the penitentiary: no diaper bag, but two extra diapers and one bottle, opened and inspected.[1]
VENDING MACHINES	Visitors may buy food from the visiting room machines for them. They must never have money.[1]
TOUCHING	Kissing and embracing are allowed only when the visit starts and just before it ends.[1]
CHILDREN	Anyone 17 or under must come with a responsible adult. No toys, dolls or games inside the visiting room.[1]

ALL VISITING DAYS AND HOURS

WHERE	DAYS	HOURS
Main prison (general population)	Friday, Saturday, Sunday and federal holidays	8:00 a.m. to 3:00 p.m.

Processing of visitors stops at 2:00 p.m. Visitors must leave the visiting room at 3:00 p.m. Visitors may wait in the visitor parking lot from 7:45 a.m. but cannot go inside before that. If it is crowded, a two-hour limit starts, and it is applied first to visitors who live within 200 miles of Atlanta.[1]

The 2011 rules give no regular visiting Monday through Thursday.

GETTING THERE

By car	Drive Interstate 20 and exit on the Boulevard ramp. The institution is two miles south of I-20 at the corner of Boulevard and McDonough Boulevard. The address is 601 McDonough Blvd. SE, Atlanta, GA 30315.
Getting there without a car	The airport is about 15 minutes away by taxi. The 2011 rules say MARTA rapid rail and bus and local taxis serve the institution.

WHAT TO WEAR TO A VISIT

The BOP beats to its own drum. The front desk has the final say. Keep a spare outfit in the car.

FCI ATLANTA

Rules dated **April 18, 2011** (15 years old)

Official rules (PDF) (bop.gov/locations/institutions/atl/atl_visit.pdf) En español (PDF) (bop.gov/locations/institutions/atl/atl_visit_sp.pdf)

15 years old. Ask your loved one to check the copy posted in the unit before you drive.

Skirts and dresses	Skirts/dresses no more than 3 inches above the knee.
Shorts	No shorts, except children under 12.
Colors to avoid	No khaki pants or shirts. No gray sweatpants or shirts.
Leggings, spandex	No skin-tight clothing.
Bras and metal	Bras must be worn.
Camouflage, military	Not in the written rules. Many prisons ban both; leave them home.
Shoes	Open-toe shoes are permitted. Sandals allowed; no shower shoes, house shoes or beach shoes.
Children	Children under 12 may wear shorts; elderly and small children may wear sweaters.

ALL 19 RULES, IN THE BOP'S OWN WORDS

LENGTH AND FIT

- Skirts/dresses no more than 3 inches above the knee.
  BOP wording: "not be allowed into the institution in skirts or dresses exceeding three (3)"
- No shorts, except children under 12.
  BOP wording: "inches above the knee in length, shorts, see-through clothing, halter tops,"
- No tank tops.
  BOP wording: "tube tops, tank tops or any kind of top that reveals the midriff area of the"
- No low-cut shirts or blouses or revealing fronts.
  BOP wording: "anatomy, low-cut shirts or blouses, revealing front, or backless/strapless"
- No tops revealing the midriff.
  BOP wording: "tube tops, tank tops or any kind of top that reveals the midriff area of the"
- No halter tops, tube tops, backless or strapless clothing.
  BOP wording: "anatomy, low-cut shirts or blouses, revealing front, or backless/strapless"
- No see-through clothing.
  BOP wording: "inches above the knee in length, shorts, see-through clothing, halter tops,"
- No skin-tight clothing.
  BOP wording: "clothing, or any kind of shirt with a hood. Bras must be worn. No skin-tight"

COLORS AND UNIFORMS

- No khaki pants or shirts.
  BOP wording: "clothing, khaki pants or shirts, gray sweatpants or shirts will be allowed."
- No gray sweatpants or shirts.
  BOP wording: "clothing, khaki pants or shirts, gray sweatpants or shirts will be allowed."

BRAS, UNDERWEAR AND METAL

- Bras must be worn.
  BOP wording: "clothing, or any kind of shirt with a hood. Bras must be worn. No skin-tight"

SHOES

- Open-toe shoes are permitted.
  BOP wording: "Regular street shoes, open toe shoes, sandals, and tennis shoes are"
- Sandals allowed; no shower shoes, house shoes or beach shoes.
  BOP wording: "permitted. Prohibited footwear includes; shower shoes, house shoes and"

HATS, HOODS AND COATS

- No shirts with a hood.
  BOP wording: "clothing, or any kind of shirt with a hood. Bras must be worn. No skin-tight"
- No coats or jackets in USP visiting room; FPC allows coats.
  BOP wording: "beach type shoes. At no time will coats or jackets of any kind will be worn"

CHILDREN

- Children under 12 may wear shorts; elderly and small children may wear sweaters.
  BOP wording: "Children under the age of twelve (12) may wear shorts."

EVERYTHING ELSE

- Provocative attire is grounds to deny visiting.
  BOP wording: "Provocative attire is reason to deny and/or preclude visiting. Visitors will"

IF THEY SAY NO

- Visits may be denied for noncompliance with dress rules.
  BOP wording: "Visitors without proper attire will be denied entrance into the"
- Shift Lieutenant or Institution Duty Officer decides denial for noncompliance.
  BOP wording: "be denied for noncompliance by the Shift Lieutenant or Institution Duty"

MAIL AND THE MAILING ADDRESS

Your full name
Your street address
City, State ZIP

STAMP

Their committed name, exactly as the BOP Inmate Locator shows it

Reg. No. _____-___
FCI Atlanta
P.O. Box 150160
Atlanta, GA 30315

The envelope, filled in. Their name and number must match the BOP Inmate Locator exactly.[2]

Put their name and register number on the envelope.[2]

> **USE THE P.O. BOX ONLY.** Never mail to the street address.

THE MAIL RULES

BOOKS AND MAGAZINES	The 2012 handbook says they may get softcover books from any source. Hardcover books must come from a publisher or book club. They may keep no more than 5 magazines, not more than 60 days old.[2]
MAIL DAYS	There is no mail service on weekends and holidays.[2]
OLD PAPER	Atlanta's handbook is from 2012. It may not show today's rules on paper color, cards or photos.[2]
MONEY	Never put money in a letter. Use the BOP lockbox in Des Moines, Iowa, or Western Union or MoneyGram (see the Money tab).[2]

Sources

1. ATL 5267.08E, Visiting Regulations (April 18, 2011) bop.gov/locations/institutions/atl/atl_visit.pdf
2. USP Atlanta Admission and Orientation Handbook (revised January 2012) bop.gov/locations/institutions/atl/atl_ao-handbook.pdf