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Mailing this to someone inside? Print one side only, black ink, plain white paper. No staples or clips. Put their full name and number on the envelope. Some facilities limit pages per envelope: check their mail rules first.

FEDERAL PRISON GUIDE

VISIT PACKET: FPC MONTGOMERY

Federal Prison Camp · Montgomery, AL · Phone 334-293-2100

VISIT CARD · CUT OUT AND KEEP IN THE CAR

WHEN

Saturday, Sunday and federal holidays

No visiting Monday through Friday unless a federal holiday falls on one of those days.[1]

HOURS

8:00 a.m. to 3:00 p.m.

No visitors are let onto the base after 2:00 p.m.[1]

WHO CAN COME

4 adult visitors

Normally no more than 4 adult visitors per inmate at a time.[1]

BRING

BP-224

Visitors 16 and older need a valid driver's license or government or state photo ID with a picture and date o...[2]

CALL FIRST

334-293-2100

Call before you drive, every time.

THE BOP'S OWN PAPERS DISAGREE. The visiting rules (March 11, 2014) say to enter Maxwell Air Force Base by the **Bell Street gate** only. The handbook (revised April 2022) says the **Maxwell Boulevard gate** only. Go by the newer handbook, but call the prison before you drive.[1]

BEFORE YOU GO: GET ON THE LIST

1. Your loved one asks their counselor for a visiting list in their first two weeks. The counselor gives them a Visitor Information Form (**BP-629**) and a Notice to Visitor. They mail them to you.
2. You fill out the form and mail it to their counselor. The camp does not accept completed forms handed in by inmates.
3. The list holds up to **25 visitors** aged 16 and older. A verified member of the clergy can be added on top of the 25. They can change the list without limit.
4. Immediate family is normally approved. Other relatives and friends need a background check, and must have known them before prison. A visitor with a felony conviction can only be approved by the Warden or a designee.
5. The counselor tells your loved one if you are approved. **It is their job to tell you.** Do not drive until they do.
6. Transferred from another prison? Visitors already on the list normally do not have to be approved again.[1]

AT THE DOOR

GETTING ON THE BASE	Everyone must be processed by Maxwell Air Force Base Security Forces at the gate. Bring a valid driver's license or other approved photo ID, **valid vehicle registration and valid vehicle insurance**. Security Forces decide the route and the way you travel, and they can change it without notice. Parking is on the base and visitors then ride a shuttle bus or van to the camp.[1]
SCREENING	Everyone can be searched, including personal items. Refusing a search ends the visit.[2]
WHAT YOU CAN CARRY	One small clear plastic change purse that may hold vehicle keys, feminine hygiene items and vending money. No large sums of money. For a baby: a small clear plastic diaper bag, one day's diapers, 1 change of clothes (undershirt, shirt, pants), factory-sealed milk or formula and baby food, a spoon, a bib, a washcloth or wipes, and a small baby blanket. One small umbrella-type collapsible stroller (two for twins) is allowed under the 2014 rules.[1]
NOT ALLOWED IN	Cell phones, pagers and other communication devices (leave them in your car), toys, tobacco, cigarettes, lighters, matches and vapes. Medicine is generally not allowed unless the Operations Lieutenant or Institution Duty Officer approves it. No food from outside, except sealed baby food. Vending machines are provided.[2]
WHAT TO WEAR	Footwear is required (no flip-flops or open-toe shoes). Dresses, skirts and shorts no more than 2 inches above the knee. No revealing shorts, bathing suits, see-through clothing, clothing with holes or tears, halter tops, tank tops, sleeveless apparel of any kind, or tops that show the midriff. No camouflage, green, brown or khaki that looks like inmate uniforms. No skin-tight or spandex clothing, hats, caps or scarves (religious headgear excepted). Bras and undergarments are required.[2]
CONTACT	A short embrace and kiss at the beginning and end, and holding hands. If you leave the visiting room the visit is over.[2]
CHILDREN	Children under 16 cannot visit unless a responsible adult on the approved list is with them. The Warden can make exceptions. There is a children's play area. Visitors must keep their children in the authorized areas.[2]
WHEN IT GETS CROWDED	Staff look at how often you visit and how far you traveled. Visits where a warning was given are ended next.[1]

ALL VISITING DAYS AND HOURS

WHERE	DAYS	HOURS
FPC Montgomery	Saturday, Sunday and federal holidays	8:00 a.m. to 3:00 p.m.

No visitors are let onto the base after 2:00 p.m. The handbook says visitor in-processing at the camp stops at 2:30 p.m. Starting about 2:15 p.m. staff announce that visiting ends at 3:00 p.m. The first shuttle leaves for the camp at about 8:00 a.m.[1]

No visiting Monday through Friday unless a federal holiday falls on one of those days. Visiting stops at the 10:00 a.m. count and resumes when it clears.

GETTING THERE

From I-65 North	Take the Herron Street exit (follow the signs to Maxwell AFB) to Maxwell Boulevard, at the second traffic light. Turn left onto Maxwell Boulevard and go about 1 mile to the Maxwell Boulevard entrance.
From I-65 South	Take the Clay Street exit (follow the signs to Maxwell AFB). Turn left one block past the first traffic light, then left at the next light and go to Maxwell Boulevard. Turn left onto Maxwell Boulevard and go about 1 mile to the Maxwell Boulevard entrance.
At the base	Enter the base, park in the area for inmate visitors, then board the bus or van to the camp.

WHAT TO WEAR TO A VISIT

The BOP beats to its own drum. The front desk has the final say. Keep a spare outfit in the car.

FPC MONTGOMERY

Rules dated **MARCH 11, 2014** (12 years old)

Official rules (PDF) (bop.gov/locations/institutions/mon/MON_visiting_covid19_20201001.pdf) En español (PDF) (bop.gov/locations/institutions/mon/mon_visit_spn.pdf)

12 years old. Ask your loved one to check the copy posted in the unit before you drive.

Skirts and dresses	Culottes, shorts, skorts, skirts (and slits) no shorter than 2 inches above the knee.
Shorts	Shorts allowed if no shorter than 2 inches above the knee.
Colors to avoid	Not in the written rules.
Leggings, spandex	No spandex.
Bras and metal	Not in the written rules. Some prisons ban underwire bras anyway, and the penalty can be more than being sent home. Wear a sports bra or a bra with no wire.
Camouflage, military	Not in the written rules. Many prisons ban both; leave them home.
Shoes	Not in the written rules.
Children	No exception: dress code applies to children too.

ALL 10 RULES, IN THE BOP'S OWN WORDS

LENGTH AND FIT

- Culottes, shorts, skorts, skirts (and slits) no shorter than 2 inches above the knee.
  BOP wording: "Culottes, shorts, skorts, skirts or skirts with splits cannot be any shorter than two inches above the knee."
- Shorts allowed if no shorter than 2 inches above the knee.
  BOP wording: "Culottes, shorts, skorts, skirts"
- No sleeveless clothing or tank tops.
  BOP wording: "Sleeveless clothing, halter tops, see-"
- No halter tops or strapless dresses.
  BOP wording: "halter tops, see- through clothing, tank tops, spandex or strapless dresses,"
- No see-through clothing.
  BOP wording: "see- through clothing,"
- No spandex.
  BOP wording: "tank tops, spandex or strapless"

BRAS, UNDERWEAR AND METAL

- Undergarments must be worn at all times.
  BOP wording: "Undergarments shall be worn at all times."

CHILDREN

- No exception: dress code applies to children too.
  BOP wording: "The dress code applies to children as well as adults."

EVERYTHING ELSE

- No derogatory/offensive logos, profane language or offensive designs.
  BOP wording: "Clothing which displays any form of derogatory or offensive logo, any profane language,"
- Visitors may not remove footwear in the Visiting Room.
  BOP wording: "Visitors are not permitted to remove their footwear while in the"

MAIL AND THE MAILING ADDRESS

Your full name
Your street address
City, State ZIP

STAMP

Their committed name, exactly as the BOP Inmate Locator shows it
Reg. No. _____-___
FPC Montgomery
Maxwell Air Force Base
Montgomery, AL 36112

The envelope, filled in. Their name and number must match the BOP Inmate Locator exactly.[2]

The handbook gives only the **return-address** format for outgoing mail: committed name, register number, dorm and wing, Federal Prison Camp (spelled out), Montgomery, Alabama 36112. Ask your loved one for the exact line to use when you write to them.[2]

> **USE EXACTLY THIS ADDRESS.** Montgomery has no P.O. Box for inmate mail.

THE MAIL RULES

MAIL DAYS	The mail room works Monday through Friday. First-class mail and publications reach the dorms by 3:30 p.m., Monday through Friday (not holidays). Mail is not processed on weekends or holidays.[2]
OPENED AND CHECKED	All incoming mail is opened by staff and checked for contraband.[2]
LEGAL MAIL	Incoming special and legal mail is opened in their presence.[2]
MONEY	Send money orders or checks to the BOP lockbox in Des Moines, Iowa (Post Office Box 474701, Des Moines, Iowa 50947-0001), or use Western Union Quick Collect. Money orders are recommended because other kinds can take up to 60 days to clear.[2]
REJECTED MAIL	Mail can be rejected for obscene, lewd or vulgar statements, threats, contraband, signs of escape, discussion of criminal activity, or codes. They get a copy of the rejection notice.[2]
NOT ALLOWED	Express or overnight mail, COD, private carriers and stamp collecting are not permitted.[2]

Sources

1. MON 5267.08I, Visiting Regulations (March 11, 2014) bop.gov/locations/institutions/mon/mon_visit.pdf
2. FPC Montgomery Admission and Orientation Handbook (revised April 2022) bop.gov/locations/institutions/mon/mon_ao-handbook.pdf